

# Manchester Lions Home & Garden Show

Augusta Civic Center

Augusta, Maine

April 9 - 11, 2010

## Exhibitor Contract

Item	Fee		Qty	Subtotal
Standard Booth (10x8)	\$470	x	_____	\$ _____
Premium Booth (10x10)	\$510	x	_____	\$ _____
Standard End of Aisle	\$520	x	_____	\$ _____
Premium End of Aisle	\$560	x	_____	\$ _____
North Wing Booth	\$340	x	_____	\$ _____
<i>(Note: North Wing will be reserved for pet related products, flower &amp; garden displays, and crafts &amp; gifts)</i>				
Electricity (110)	\$ 30	x	_____	\$ _____
Electricity (220)	\$ 70	x	_____	\$ _____
Table Cover	\$ 8	x	_____	\$ _____
Table Skirt	\$ 16	x	_____	\$ _____
Additional Table	\$ 8	x	_____	\$ _____
Additional Chair	\$ 2	x	_____	\$ _____
<b>TOTAL</b>				\$ _____

A 50% deposit of your TOTAL COST is required to reserve your space.

A 5% discount of the booth cost is available if contract & deposit is received by December 16, 2009.

- Company Name:** \_\_\_\_\_  
(Please print company name EXACTLY as you wish it to appear in the Exhibit Directory)
- Name of Contact:** \_\_\_\_\_
- Mailing Address:** \_\_\_\_\_  
Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_
- Email:** \_\_\_\_\_
- Exhibitor name tags:** Provide staff names here or on attached list (Recommended max of 2 passes every 4 hrs)
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
- Description of products or services:** (25 words or less -- to be included in the Exhibit Directory) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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8. **Show Special** - We encourage you to offer Special rates that will apply only to sales or commitments made during the show. These offers will be listed in the Exhibit Directory.

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9. **Show Flyers** - Would you like to display Show flyers in your place of business? \_\_\_\_\_ Yes \_\_\_\_\_ No

10. **Payment Information**

\_\_\_\_\_ Enclosed is a check for \$\_\_\_\_\_ made out to **Manchester Lions Club**

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Title \_\_\_\_\_

**Terms of Contract**

By signing this contract, the exhibitor agrees to the following terms:

1. It is agreed that exhibitors will abide by the rules & regulations of this contract and the Augusta Civic Center
2. It is agreed that the space assigned to the exhibitor will be accepted by the exhibitor
3. The Manchester Lions Club reserves the right to refuse contract applications for any reason they deem necessary.
4. Exhibitor agrees to hold harmless the Manchester Lions Club, or any of its agents, from any and all losses.
5. A refund of 2/3 of the booth fee is available for cancellations before March 1.
6. All outstanding booth fees must be paid prior to setting up
7. Exhibitor agrees not to break down booth before 6:00 pm on Sunday, April 11.
8. Any returning exhibitors responding by December 16 will be able to reserve their 2009 booth location.

**Show Dates & Times**            Friday, April 9 from 4:00 pm – 8:00 pm  
Saturday, April 10 from 10:00 am – 8:00 pm  
Sunday, April 11 from 10:00 am – 6:00 pm

**Setup Dates & Times**            Thursday, April 8 from 7:00 am – 8:00 pm *(Main Auditorium only)*  
Friday, April 9 from 8:00 am – 4:00 pm *(Main Auditorium & North Wing)*  
(Note: Overhead door will close at 3:00 pm on April 9)

**Breakdown Dates & Times**    Sunday, April 11 from 6:00 pm – 9:00 pm *(Main Auditorium & North Wing)*  
Monday, April 12 from 8:00 am – 12:00 pm *(Main Auditorium only)*

**Complete contract and return to:** Manchester Lions Club  
c/o Great Gatherings LLC  
**NOTE NEW ADDRESS** PO Box 9005 **NOTE NEW ADDRESS**  
Augusta ME 04338

*Please retain a copy of this form for your files. Thank you!*

Phone: (207) 622-5330 Email: Susan@GreatGatherings.com Web: [www.lionshomeandgardenshow.org](http://www.lionshomeandgardenshow.org)